Word-tipps - Wissenschaftliche Arbeiten Effizient Und Schnell Erstellt - Christian Koch

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Viele Nutzer von Word 2007 stehen bei der Anwendung zunÃƒÂ¤chst vor dem Problem, dass es sich um einen typischen Fall von 'Overengineering' handelt. Word erschlÃƒÂ¤gt den Anwender regelrecht mit Funktionen, von denen im Endeffekt viele bezahlt aber ungenutzt bleiben. Dabei lÃƒÂ¤sst sich die Effizienz im Umgang mit Word um einiges steigern, wenn nur ein paar der vielen Funktionen verstÃƒÂ¤rkt oder ÃƒÂ¼berhaupt genutzt werden. Und an dieser Stelle setzt die vorliegende Arbeit ein, die sich mit der Version 2007 von Word beschÃƒÂ¤ftigt.Die Arbeit unterteilt sich in zwei groÃƒÂŸe Kapitel. Im ersten groÃƒÂŸen Teil soll die Bedeutsamkeit von Vorlagen, speziell von Dokument- und Formatvorlagen, verdeutlicht werden. Der Fokus liegt also auf den Arbeiten, die vor dem eigentlichen Verfassen eines Textes stattfinden sollten. Der zweite Teil hingegen befasst sich mit den Arbeiten, die eher wÃƒÂ¤hrend, zwischen oder nach dem Schreiben getÃƒÂ¤tigt werden.Author: Koch, Christian Publisher: GRIN Verlag Illustration: N Language: GER Title: Word-Tipps - Wissenschaftliche Arbeiten effizient und schnell erstellt Pages: 00020 (Encrypted PDF) On Sale: 2010-01-01 SKU-13/ISBN: 9783640777303 Category: Business & Economics : General

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